

# Romeo 'n' Juliet Chair Covers

## CUSTOMER AND VENUE BOOKING FORM

CUSTOMER & EVENT DETAILS						
First Name:			Surname:			
Address:						
			Postcode:			
Telephone:			Mobile:			
E-mail:						
VENUE DETAILS						
Venue Name:						
Address:						
			Postcode:			
Telephone:			Contact:			
Date of event:			Time:			
SERVICES AND ITEMS BEING HIRED						
Candelabra (silver)	Size	75cm	95cm		Quantity	
Flower Cage	1 Size				Quantity	
Bird Cage	1 Size				Quantity	
Martini Vase	1 Size				Quantity	
Chandelier Drops					Quantity	
Round Centrepiece Mirrors		30cm	40cm		Quantity	
Chair cover quantity:						
Chair cover colour:						
Colour of the sash:						
Table linen size:		Colour:		Quantity:		
Napkins:		Colour:		Quantity:		
Table Runner quantity:		Colour:		Quantity:		
Notes:						
Signed:.....Customer			Date:.....			
Signed:.....Romeo 'n' Juliet			Date:.....			

# Romeo 'n' Juliet Chair Covers

## TERMS AND CONDITIONS OF BOOKING

- A deposit of £100 is taken in advance to secure your booking with Romeo 'n' Juliet Chair Covers. This deposit is non-refundable and non-transferable.

### **Important Notes:**

Your booking is guaranteed as soon as we receive your completed booking form and deposit. If however we do not receive this within 14 days your booking will be cancelled and the date will become available again.

**We do receipt deposits but you are welcome to check whether your deposit has been received.**

- We cannot guarantee availability of organza colours unless they are chosen three months before.
- The contract you sign is subject to a cancellation fee, and all cancellations must be made in writing, i.e.

Within 30 days and under – 50% OF PRICE IS PAYABLE

31 days and over – LOSS OF DEPOSIT

- If any loss of damage is caused to items hired on the day by the client or any member of their party, the named client will be held responsible for the repairs or replacements
- In the event that Romeo 'n' Juliet Chair Covers is unable to supply items, we reserve the right to provide a suitable replacement.
- I have read and do agree that the information is correct and agree to abide by the Terms & Conditions set out above by signing and dating the Booking Form.